

# **BINL (BISERICA NOUL LEGĂMÂNT)**

## **PRIVACY NOTICE**

### **Who we are**

We are BiNL (Biserica Noul Legământ), also known as New Covenant Romanian Church.

Registered Charity Number: **1211876**

Registered Address: **73 Clarendon Green, BR5 2NZ, Orpington, London**

Contact email: **[contact@bisericanoullegamant.com](mailto:contact@bisericanoullegamant.com)**

Telephone: **+44 7349 317 736**

Website: **<https://bisericanoullegamant.com>**

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### **What information we collect**

We may collect personal information about you, such as:

- Your name and contact details.
  - Information relating to your involvement with BiNL (membership, volunteering, giving, pastoral support).
  - Safeguarding and DBS information, where required by law.
  - Financial information where you give donations or claim Gift Aid.
  - Photos and video recordings where services or events are recorded or shared on social media.
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### **Why we use your information**

We use your personal data to:

- Keep a record of church members and regular attenders.
  - Provide pastoral care and support.
  - Safeguard children, young people, and adults at risk.
  - Administer donations and Gift Aid claims.
  - Recruit, support and manage staff and volunteers.
  - Communicate with you about church activities, if you have registered to receive updates.
  - Record and share services or events online (e.g. YouTube, Facebook, TikTok, Instagram).
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### **Our legal basis for processing**

Under UK data protection law, we must have a legal basis for using your personal information.

For BiNL, these include:

- **Legitimate interests** (e.g. church administration, communications).
  - **Legal obligation** (e.g. HMRC requirements for Gift Aid, safeguarding law).
  - **Contract** (e.g. with staff).
  - **Consent** (e.g. for close-up photos, testimonies, marketing communications).
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### **How long we keep your data**

We keep data only as long as necessary for our purposes and in line with guidance for churches. For example:

- Members' contact details: up to 3 years after last contact.
  - Gift Aid records: 6 years.
  - Safeguarding records: 75 years.
  - Service recordings: raw files up to 3 months; published sermons until annual review.
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### **Who we share your data with**

We may share your information with:

- HMRC (for Gift Aid).
- DBS and safeguarding authorities.
- Cloud service providers we use (Google Workspace, Microsoft 365, WorshipTools, WhatsApp, Xero, PayPal, YouTube, Facebook, TikTok, Instagram).
- Other organisations where required by law.

We will never sell your data.

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### **Your rights**

You have the right to:

- Access the information we hold about you.
- Ask for corrections if it is inaccurate.
- Ask for your information to be erased or restricted.
- Object to certain types of processing.
- Withdraw consent where you have given it.

To exercise your rights, please contact us at: **[contact@bisericanoullegamant.com](mailto:contact@bisericanoullegamant.com)**

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## **Cookies**

BiNL's website does not use cookies except those strictly necessary for the functioning of the site.

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## **How to complain**

If you are unhappy with how we have handled your data, please contact us at **contact@bisericanoullegamant.com**.

You also have the right to complain to the Information Commissioner's Office (ICO):

Website: [www.ico.org.uk](http://www.ico.org.uk) | Tel: 0303 123 1113 | Email: casework@ico.org.uk